



Prefeitura Municipal de Lima Duarte - MG
Rua Tancredo Alves, 57- Centro - 36.140-000.
Telefax: (32) 3281-1281

Memorando nº 10/2025

Destinatários: Câmara Municipal de Lima Duarte

Lima Duarte, 11 de Março de 2025

Assunto: Requerimento nº 14/2025 Câmara Municipal de Lima Duarte

Recebido em:	12/03/25
Às:	14 : 21 horas.
Assinatura:	

Prezados,

Cumprimentando cordialmente, venho através deste, acusar o recebimento do Requerimento nº 14/2025, o qual solicita informações das horas extras dos servidores da Usina de Triagem da Prefeitura Municipal de Lima Duarte.

Esclarecemos que no momento não há Ponto Biométrico na Usina em decorrência da instabilidade de energia o que ocasionou a queima do equipamento, dessa forma o ponto esta provisoriamente sendo feito a mão pela Supervisora da Usina.

Seguem em anexo os pontos dos servidores entre os meses de Outubro a Dezembro de 2025.

Sem mais para o momento, e ao inteiro dispor, apresentamos protestos de elevada estima e consideração.

Atenciosamente,

Gabriela dos Reis Silva

Supervisora de Recursos Humanos



Gabriela dos Reis Silva

Supervisora de Recursos Humanos

Outubro

Adulama

Dia	Entr	Saída		#100%
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Observação
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Edgerson, Noelle

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Relatório

Via Ent.

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Juliana

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Luis Carlos

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Marta Aline

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Maria de Fátima

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Cláudio de Paula Ramos

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Roberto Carlos

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Simbra de Oliveira Reis

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Wellington

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Cláudio Moraes

Dia Ent. Saída

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Claudio Moises da Silva

10a Ent. Saída

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Fabiano Silvio de Carvalho

Ida Ent. Saída 100%

01 07:00 17:00

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Fabiano Silvio de Carvalho

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X Luis Carlos

Marta Almeida

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08	07:00	17:30	01:30	
09	FG			
11	07:00	18:30	01:30	
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13	07:00	17:10	0:10	
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OK

Maria de Fatima

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Maria de Fatima

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Adriana

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28	FG		
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31	07:00	16:30	08:30

-04 hrs p/feriados
-03 hrs p/feriados

31
9
40 hrs

Obs: extra a partir de
meio dia

Ponto Facultativo

33hrs

Amalds

Dia Ent. Saída

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03	07:00	18:00	01:00
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09	07:00	17:00	-
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13	07:00	20:10	04:10
14	FG		
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28	FG		
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A partir do meio dia
extra

Ponto Facultativo

30:25

Arleme

Dia Ent. saída

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07			

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Extra mês dia

Ponto Facultativo

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Brume

Dia Pont Saida H 50%

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21 FG

23 07:00 19:45 02:45

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Obs: Total 42 hrs

26 ?FT

27 07:00 18:20 01:20

28 FG

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Relio

Dia		ent	saída	
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06	07:00	18:30	02:30	
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09	07:00	17:00	-	
10	07:00	18:00	01:00	
11	07:00	17:50	0:50	
12	07:00	17:00	-	
13	07:00	20:10	04:10	
14	FG			
16	07:00	18:50	01:50	
17	07:00	17:25	0:25	
18	07:00	18:00	01:00	
19	07:00	17:30	0:30	
20	07:00	20:15	04:15	
21	FG	-	-	
23	07:00	19:45	02:45	
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26	07:00	18:20	01:20	
27	07:00	18:20	02:20	
28	FG			
30	07:00	20:30	03:30	03:30
31	07:00	16:30	08:30	

Obs: Extra

P. Facultativo

37:55

Belma

Dia	Ent.	Saída	
02	07:00	17:00	-
03	07:00	18:00	01:00
04	7 ET		
05	07:00	17:00	-
06	07:00	18:30	02:30
07	07:00		
09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	17:50	0:50
12	07:00	17:00	-
13	07:00	20:00	04:00
14	FG		
16	07:00	18:50	01:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		
23	07:00	19:45	02:45
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26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		
30	07:00	20:30	03:30
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Q30:

Ponto Facultativo

32:35

Chedio Inceus

Dia cont

02	AT	-	-
03	07:00	18:00	01:00
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11	07:00	17:30	0:30
12	07:00	17:00	-
13	07:00	20:10	04:10
14	FG		
16	07:00	18:50	01:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21			
23	07:00	19:45	02:45
24	07:00	17:00	04:00
26	07:00	18:00	01:00
27	07:00	18:20	01:20
28	FG		
30	07:00	20:30	03:30
31	07:00	16:30	08:30

P. Fa

36:15

Elivaldo

Via Ent. Landa

02	07:00	17:00	-
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	02:30
07	FG		

09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	18:00	-
12	07:00	17:20	01:20
13	?		
14			

16	07:00	18:50	01:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		

23	07:00	19:45	02:45
24	07:00	17:00	04:00

Extra a partir de 12hs

26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		

30	07:00	20:30	03:30
31	07:00	16:30	08:30

34:25

Salvatore

Ala

02 07:00 17:00 -

03 07:00 18:00 01:00

04 Auto - -

05 07:00 17:00 -

06 07:00 18:30 02:30

07 FG

09 07:00 17:00 -

10 07:00 18:00 01:00

11 07:00 17:50 0:50

12 07:00 17:20 0:20

13 07:00 20:10 04:10

14 FG

16 07:00 18:50 01:50

17 07:00 17:25 0:25

18 07:00 15:00 -

19 07:00 17:30 0:30

20 07:00 20:15 04:15

21 FG

23 07:00 19:45 02:45

24 07:00 17:00 04:00

25

26 07:00 18:00 01:00

27 07:00 18:20 01:20

28 07:00

30 07:00 20:30 03:30

31 07:00 18:30

José Augusto

Dia	Entr	Saída	H		
			50%	100%	
02	10:30	17:00	-	-	- 03:30 proximo posto
03	?FT	-	-	-	
04	07:00	17:00	-	-	
05	FT	-	-	-	Semar 02 hrs
06	FT	-	-	-	
07			-	-	
08			-	-	
09	07:00	17:00	-	-	
10	07:00	18:00	01:00		
11	07:00	17:50	0:50		
12	07:00	17:20	0:20		
13	07:00	20:10	04:10		
14	FG				OBS: 02 Faltas Dez.
15					
16	07:00	18:50	01:50		
17	07:00	17:25	0:25		
18	07:00	17:00			
19	07:00	17:00			
20	FT	-			
21	FG	-			
22					
23	07:00	19:45	02:45		
24	07:00	17:00	04:00		
25					
26	07:00	18:00	01:00		
27	07:00	18:20	02:20		
28	FG				
29					
30	07:00	20:30	03:50		
31	20U	18			

19:50
+ 1:30 = 21:20

Dezembro

Jonh

Dia	Ent	Saída
01	AT	
02	AT	
03	AT	
04	AT	
05	AT	
06	AT	
07	AT	
08		
09	?	
10	?	
11	AT	
12	AT	
13	AT	
14	.	
15	.	
16	A	
17	A	
18	A	
19	A	
20	A	
21	A	
22	A	
23	A	
24	A	
25	A	
26	A	
27	A	
28	A	
29	A	
30	A	
31	?	

02 faltas

Suliana

02	07:00	17:00	-
03	07:00	12:00	
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	02:30
07	FG		
09	07:00	17:00	-
10	7:00	-	-
11	07:00	17:50	0:50
12	07:00	17:20	0:20
13	07:00	20:10	04:10
14	FG		
16	07:00	18:50	02:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21			
23	07:00	19:00	02:00
24	07:00	17:00	04:00
26	07:00	12:00	
27	?		
28	FG		
30	07:00	20:30	03:30
31	10:20	16:30	08:30

- 04 km no próximo pátio
janeiro

29:30

29:30

Luiz Carlos

Dia 0

02	07:00	17:30	0:30
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	01:30
07	07:00	11:00	04:00
09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	17:30	0:30
12	07:00	17:20	0:20
13	07:00	20:10	04:10
14	FG		
16	07:00	19:10	02:10
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		
23	07:00	19:45	02:45
24	07:00	17:00	04:00
26	07:00	18:00	01:00
27	07:00	18:20	01:20
28	FG		
30	07:00	20:30	03:30
31	07:00	16:30	08:30

Ponto Facultativo

40:45

Marta Alina

02	07:00	17:00	-
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	02:30
07	FG		

09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	17:50	0:50
12	07:00	17:20	0:20
13	07:00	20:10	04:10
14	FG		

16	07:00	Luto	-
17	Luto	Luto	-
18	Luto	Luto	-
19		Luto	-
20		Luto	-
21		Luto	-
		Luto	-
23		Luto	-

24	07:00	17:00	04:00
25			-
26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		

30	07:00	20:30	03:30
31	07:00	16:30	08:30

Ponto Facultativo

28:30

Maria de Fatima

No			H 50%	H 100%	AT	Ded	Observação
02	07:00	17:00	-				Somar 11:40
03	13:00	18:00	01:00			01	nas horas
04	07:00	17:30	0:30				100%
05	07:00	17:00	-				
06	07:00	18:30	02:30				Somar 02 hrs
07	EG						no 50%
09	07:00	17:00	-				
10	-	-	-				
11	07:00	17:50	0:50				
12	07:00	17:20	0:20				
13	07:00	20:10	04:10				01 Ded.
14	FG						
16	07:00	17:00	-				
17	07:00	17:25	0:25				
18	07:00	18:00	01:00				
19	07:00	17:30	0:30				
20	07:00	20:15	04:15				
21	FG		-				
23	07:00	19:45	02:45				
24	07:00	17:00	04:00				
26	07:00	18:00	01:00				
27	07:00	18:20	02:20				
28	FG						
30	07:00	20:30	03:30				
31	07:00	16:30	08:30				

35:35

Simara

10ia

02	07:00	17:00	-
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	FT		
07	FG		
09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	17:50	0:50
12	07:00	17:20	0:20
13	07:00	20:10	04:10
14			
16	07:00	18:50	01:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		
23	07:00	19:45	02:45
24	07:00	17:00	04:00
26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		
30	07:00	20:30	03:30
31	07:00	16:30	08:30

Ponto

3525

Trilene

<i>Dia</i>	<i>Ent</i>	<i>Saída</i>	
02	07:00	17:00	
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	02:30
07	FG		
09	07:00	17:00	-
10	07:00	18:00	01:00
11	AT		
12	AT		
13	AT		
14			
16	?		
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		
23	07:00	AT	
24	AT		
26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		
30	07:00	20:30	03:30
31	07:00	16:30	08:30

Descontar

Ponto F.

25:20

2. Lanchei

Via Ent. brida

02	07:00	17:00	-
03	07:00	18:00	01:00
04	07:00	17:00	-
05	07:00	17:00	-
06	07:00	18:30	02:30
07	FG		
08			
09	07:00	17:00	-
10	07:00	18:00	01:00
11	07:00	17:30	0:30
12	07:00	17:20	0:20
13	07:00	20:10	04:10
14	FG		
15			
16	07:00	18:50	01:50
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	07:00	17:30	0:30
20	07:00	20:15	04:15
21	FG		
22			
23	?FT		
24	07:00	17:00	04:00
25			
26	07:00	18:00	01:00
27	07:00	18:20	02:20
28	FG		
29			
30	07:00	20:30	03:30
31	07:00	16:00	08:30

Ponto Facultativo

35:30

Paulo Sérgio

Dia Ent Saída

Observação
Trabalhou
no dia 29
de novembro

02	FT		
03	FT		
04	07:00		
05	FT		
06	07:00	18:30	02:30
07	07:00		
08			
09	FT		
10	FT		
11	07:00	17:50	0:50
12	07:00	17:20	0:20
13	? FT	-	
14	FG	-	
15			
16	? FT		
17	07:00	17:25	0:25
18	07:00	18:00	01:00
19	FT		
20	07:00	20:15	04:15
21			
22			
23	? FT		
24	FT		
25			
26	FT		
27	FT		
28	FG		
29			
30	FT		
31	? FT		

14 Faltas
07 Dias

08:40